

The Rules and Regulations of Enrolment for the Doctoral School of the Academy of Music in Łódź

The Rules and Regulations specify the principles of enrolment of candidates who are Polish citizens or foreign candidates applying for admission to the Doctoral School of the Academy of Music in Łódź (acronymed as SDAMŁ).

§ 1

General rules of enrolment

1. Enrolment for the SDAMŁ shall take place by way of a competition.
2. Candidates for the SDAMŁ will be granted admission within the discipline of musical arts.
3. Enrolment of foreign candidates shall take place based on the same competition principles as the ones applied in case of Polish citizens. Exams to the SDAMŁ shall be held in Polish.
4. Enrolment to the SDAMŁ is connected with paying a one-time non-refundable admission fee for considering the application. The amount of the enrolment fee and the way of payment shall be specified by Rector of the AM in Łódź in a separate order.
5. The process of gathering applications for the SDAMŁ shall take place in an electronic form by registering in an electronic enrolment system of the AM in Łódź in accordance with the instructions on the Academy's Internet website. After a formal verification of submitted documents a candidate shall undergo further content-related verification in compliance with the rules presented in § 4.
6. Admissions to the Doctoral School shall take place by 30th September of a given year.
7. In special cases related to foreign candidates or unexpected circumstances, the date defined in par. 6 may be extended or changed.

§ 2

Formal criteria

1. A person applying for admission at the SDAMŁ must hold a title of *magister sztuki* or an equivalent title, or a diploma giving him/her the right to pursue a doctoral degree in the country of the higher education system of the university that issued his/her diploma. In case of a document drawn up in a foreign language, a certified translation of the

document or its copy in the Polish language is required. In case of diplomas obtained abroad, one should enclose an opinion issued by the Polish National Agency for Academic Exchange certifying that a given document entitles a person to apply for being awarded a doctoral degree / apply for admission to a doctoral school. In case of a lack of diploma caused by waiting for it to be issued, a candidate to the SDAMŁ should present a certification from his/her higher education institution stating that he/she successfully completed second cycle studies (PQF Level 7) with a grade.

2. In order to be admitted to the SDAMŁ, a candidate is required to know a modern foreign language and have a minimum B2-level certificate confirming it. A certificate is not required from people for whom a given modern language is a mother tongue or for whom a given modern language was the language of instruction during their university studies.
3. A major of studies completed by a candidate for the SDAMŁ must correspond to or be similar to the specialisation in which a candidate is to prepare his/her doctoral thesis.
4. Prior to registration in the enrolment system of the AM in Łódź, a candidate for the SDAMŁ is obliged to familiarised himself/herself with a list of supervisors published at the start of the enrolment on the Internet website of the AM in Łódź.
5. Prior to registration in the enrolment system of the AM in Łódź, a candidate for the SDAMŁ is obliged to familiarised himself/herself with the Rules and Regulations of the SDAMŁ, these rules of enrolment, programme of the training, and orders of Rector of the AM in Łódź concerning education at the SDAMŁ published on the Internet website of the AM in Łódź.
6. By joining the enrolment process, a candidate confirms that he/she is aware of the fact that being admitted to the SDAMŁ is later on connected with an obligation to teach classes at the AM in Łódź with a load not exceeding 60 per year, and the implementation of other activities covered by the Rules and Regulations of the SDAMŁ.

§ 3

Enrolment documents

1. A candidate to the SDAMŁ shall be obliged to submit the following documents:
 - a) for formal verification:
 - printed out and signed application for admission to the SDAMŁ (after finishing online registration),
 - diploma of *magister sztuki* or its equivalent, or in accordance with §2 point 1,

- certificate of knowledge of a modern foreign language in compliance with §2 point 2,
- a CV with a special emphasis of one's education path and the conducted activity,
- one up-to-date photo in compliance with the requirements related to the issue of IDs,
- confirmation of payment of the enrolment fee of the SDAMŁ;

b) for content-related verification:

- list of artistic/academic achievements with documents certifying these achievements, or (optionally) recommendations, as well as brief information on the further direction of development and the topic of the planned doctoral thesis.

Additionally, for specialisations:

- Music in the Media: minimum 4 journalistic texts or 2 texts and 1 recording (audio, video) with the documentation of their publication / presentation in the media;
- Music Production Management: description of a completed project (organisation or co-organisation) with the documentation;
- Sound Production: 6-8 recordings of diverse instruments (including one of a larger line-up); no more than 3 recordings may be replaced with audio-visual presentations or radio dramas.

§ 4

The mode of enrolment to the SDAMŁ by way of a competition

1. Enrolment to the SDAMŁ shall have three stages:

a) Stage I – pre-selection based on the documentation of artistic and academic achievements;

b) Stage II – self-presentation of skills as part of a selected specialisation in a form of a performance and oral presentation of assumptions of the planned doctoral thesis:

Theory of Music

– self-presentation showing a candidate's research and academic (artistic) interests, and his/her academic plans connected with them (up to 20 minutes);

Composition

– self-presentation showing a candidate's composition, research and academic interests, and his/her artistic and academic plans connected with them (up to 20 minutes);

Conducting

- self-presentation showing a candidate’s conducting, research and academic interests, and his/her artistic and academic plans connected with them (up to 20 minutes);

Eurhythmics

- self-presentation showing a candidate’s artistic, academic and research interests, and his/her artistic and academic plans connected with them (up to 20 minutes);

Artistic Education within the Art of Music

- self-presentation showing a candidate’s artistic, academic and research interests, and his/her artistic and academic plans connected with them (up to 20 minutes);

Music in the Media

- self-presentation showing a candidate’s artistic, academic and research interests, and his/her artistic and academic plans connected with them (up to 20 minutes), combined with discussing texts or recordings included in the documentation (up to 20 minutes);

Music Production Management

- self-presentation showing a candidate’s artistic, academic and research interests, and his/her artistic and academic plans connected with them (up to 20 minutes), combined with discussing the project included in the documentation (up to 20 minutes);

Sound Production

- self-presentation showing a candidate’s achievements related to engineering of recordings, film sound engineering, production of sound systems, and work on sound in other areas, his/her artistic, academic and research interests, as well as his/her artistic and academic plans connected with them, and discussing the audio-video recordings/presentation (20-30 minutes);

Instrumental Studies

- presentation of a repertoire selected by a candidate (20 to 30 minutes) with an oral presentation of the topic idea and concept of a doctoral thesis;

Vocal Studies (Vocal and Acting Specialisation, Musical)

- presentation of a repertoire selected by a candidate (20 to 30 minutes) with an oral presentation of the topic idea and concept of a doctoral thesis;

Stage Vocal Studies and Jazz specialisations

- a recital (30 to 40 minutes) with rhythmic section or piano accompaniment, original compositions allowed, oral presentation of assumptions of the selected topic of the planned doctoral thesis;

Dance

- self-presentation showing a candidate's artistic, academic and research interests, and his/her artistic and academic plans connected with them (up to 20 minutes);

In case of all specialisations, the committee reserves the right to ask questions. Being admitted to the next stage of enrolment shall be possible after obtaining at least 20 points for self-presentation.

- c) Stage III** – an interview touching on the subjects from the field of didactics within the specialisation represented by a candidate, in a form of a discussion about an issue indicated by the exam committee referring to the methodological development of problems related to teaching within a selected specialisation.

Theory of Music, Composition: as part of Practical Harmony

Conducting: as part of individual classes with piano accompaniment

Eurhythmics: as part of piano improvisation or conducting a eurhythmics lesson (a sequence of exercises) on a secondary-school or a university level (on a subject selected by a candidate)

Artistic Education within the Art of Music: as part of (depending on the declared path of academic development – a choirmaster or a teaching one):

- comprehensive warm-up singing practice dedicated to specific choir ensembles in terms the level of advancement, the age of choristers and the specificity of a choir's activity, with a substantive commentary,

OR

- practical music education classes embedded in relevant literature of the subject and in teaching practice

Music in the Media: as part of music criticism, music lecture or forms of music promotions in the social media

Music Production Management: as part of a production of a concert / music performance, management basics, project management, promotion, and marketing

Sound production – as part of completion of tasks:

- engineering of session recordings taking into account the selection of the version of performance of a piece;
- documentation of concerts (produced recording and/or sound system based on the sent rider);
- sound in film and theatre (analysis of sound of a film fragment selected by a candidate in the context of the budget, production conditions and distribution);

For performance specialisations: **Instrumental Studies, Vocal Studies** (Vocal and Acting Specialisation, Musical), **Stage Vocal Studies and Jazz specialisations:** as part of conducting individual or group classes (Chamber Music, Jazz specialisations) with a student, or taking into account the knowledge of the music literature repertoire within a given specialisation;

Dance: as part of conducting classes in dance techniques or improvisation with a group of students.

§ 5

Criteria of point-based assessment for each stage of enrolment

1. Point-based assessment in the scale of 0 – 25 points shall be applied for Stages II and III of the enrolment. Verification in Stage I takes place based on open voting of the committee members in favour of against the submitted documentation.
2. Criteria of point-based assessment:

Stage II – ability to integrate knowledge with artistic creation, ability to give public presentations, independence and creativity in presenting one’s knowledge and skills, knowledge how to use music/dance terminology in one’s presentation, creative and original approach towards the implementation of a topic selected for the planned doctoral thesis.

Stage III – knowledge of the principles of the transfer of knowledge and skills from the field of musical arts for the purposes of teaching activities, competent, factual, and purposeful way of defining of the presented content, social competencies, ability to assess the results of teaching activities.
3. The final result of the competition is the sum of points for Stages II and III.

§ 6

Way of announcing results

1. The results of the competition are public and shall be announced on the website of the AM in Łódź along with the list of persons admitted to the SDAMŁ.

§ 7

Final provisions

1. For matters not regulated in this document, the provisions of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2018 Item 1668 with further amendments), the Statute of the G. and K. Academy of Music in Łódź, and the Rules and Regulations of the Doctoral School of the Academy of Music in Łódź shall apply.



Akademia Muzyczna
im. Grażyny i Kiejstuta Bacewiczów w Łodzi

*Report on the course and the results of entrance exams for a
Candidate to the Doctoral School*

Discipline of musical arts, major / specialisation

Cane and surname of candidate.....

Stage I Formal verification (YES / NO) – Committee’s voting

Admitted / Not admitted to **the next stage**

Stage II Self-presentation of skills being part of the selected specialisation in a form of a performance and an oral presentation of assumptions of planned doctoral thesis
..... **pts (0-25 points)**

NOTE! Minimum number of points for Stage II admitting a candidate to Stage III is 20 points

Admitted / Not admitted to **the next stage**

Stage III Interview

Discussing the topics of methodological development of the indicated issues in the field of didactic activities within the specialisation. Grade for the answer

.....

Interview **pts (average grades for answers 0-25 points)**

Total sum of points earned (Stages II and III) **pts**

Łódź, date

.....

Head of Committee